

APPROVED:

SIA "GREENGO"

19th April, 2024

INTERNATIONAL IDEA COMPETITION

"CONCEPT OF THE TERRITORY DEVELOPMENT IN ŠMERLIS"

COMPETITION BRIEF

Riga, 2024

1. GENERAL INFORMATION ABOUT THE COMPETITION AND TERMS USED IN THE BRIEF

- 1.1. **The Commissioner** – SIA "Greengo", Registration No. 50203405351, legal address: Strēlnieku iela 8-2, Rīga, LV-1001, phone: +372 5530528, e-mail: marianne@invego.ee
- 1.2. **The Competition** – Idea Competition "Concept of the territory development in Šmerlis" (Rīga, Šmerļa iela 3, 5 and 17). The Idea Competition is an open international competition in one round.
- 1.3. **The language of the Competition** – Latvian and English. In case of discrepancies, the Latvian language shall prevail. According to the procedure set out in the Brief, Participants submit questions in Latvian or English, and the Commissioner ensures that all questions and answers are published in both Latvian and English.
- 1.4. **The schedule of the competition** – from April 19, 2024 until June 21, 2024.
- 1.5. **Participant** – any legal or natural person or an association of such persons taking part in the Competition.
- 1.6. **The Commissioner's designated contact person** in matters related to the Brief (including the Designing Program) – Dace Kalvāne, the Coordinator of the Jury, phone: +371 29480702. According to the procedures set out in the Brief questions should be sent to e-mail: smerlis@metukonkurss.lv
- 1.7. **The Competition Subject** – site development proposal that represents the development concept of the territory of Šmerļa iela 3, 5 and 17, as well as and the division of the territory into development stages (from now on – the Competition Object). The best proposal obtained in the competition will be taken as a basis for developing the functional zoning and division of the Competition territory in stages, the organization of transport flows and guidelines for prospective site development, and the creation of public outdoor space.
- 1.8. **The Aim of the Competition:** is to find the best urban and architectural concept of the Idea Competition, which will be the basis for the future architectural design process and its realization in separate and more detailed competitions.
- 1.9. **The Brief** – this Competition Brief and all its appendices listed in Clause 11 of the present Brief and considered its integral part. Any reference to the Brief is deemed a reference to the Competition Brief and all its appendices.
- 1.10. **Idea Proposal** – the site development proposal prepared by the Participant in the scope specified by the Brief (including the Designing Program).
- 1.11. **The Jury** – the Commission approved by the Commissioner in the following composition:

1.	Chairperson of the Jury	Representative of the Commissioner	Kristjan-Thor Vähi
2.	Member of the Jury	Representative of the Commissioner, urban strategist	Peeter-Pärtel Pere
3.	Member of the Jury	Representative of the Commissioner, architect, city planner	Kristina Lillepea
4.	Member of the Jury	Architect, member of the Estonian Association of Architects	Jaan Port

5.	Member of the Jury	Architect, member of the Latvian Association of Architects	Māra Kalvāne
6.	Member of the Jury	Architect, member of the Latvian Association of Architects	Juris Lasis
	Coordinator of the Jury	Representative delegated by the Commissioner (participates in Jury meetings without voting rights)	Dace Kalvāne, architect, member of the Latvian Association of Architects

If any of the Jury members cannot participate or refuses to participate in the evaluation of the submitted Idea Proposals (including in case of conflict of interest), the Commissioner has the right to change the composition of the Jury by announcing it on the website <https://smerlis.metukonkurss.lv/>

- 1.12. **The Coordinator of the Jury** – a person appointed by the Commissioner who ensures the smooth running of the Competition and is responsible for the anonymity of the submitted Idea Proposal and the mottoes of the Participants until the end of the Idea Proposal evaluation. The Coordinator of the Jury is not a member of the Jury.
- 1.13. **Technical Commission** – one or more experts appointed by the Commissioner, who review the compliance of submitted Idea Proposals with the Riga spatial plan and the requirements of the Brief before the work of the Jury begins.
- 1.14. Expenses related to the organization and implementation of the Competition are covered by the Commissioner. The Commissioner also provides remuneration to the members of the Technical Commission and the Jury.
- 1.15. Competition participants cover all expenses related to the development and submission of the Idea Proposal. The Commissioner is not responsible for the expenses incurred by the Participants in connection with the preparation and submission of the Idea Proposal.

2. REGISTRATION AND EXCHANGE OF INFORMATION

- 2.1. Participants can access the Competition Brief (including amendments to it, if any) and other information about the Competition on the website <https://smerlis.metukonkurss.lv/>
- 2.2. Participants are invited to register using the online registration form available on the website <https://smerlis.metukonkurss.lv/>.
- 2.3. Competition materials will be sent automatically to participants registered on the website <https://smerlis.metukonkurss.lv/> immediately after registration.
- 2.4. The information exchange between the Commissioner and the Participants regarding the Brief and its appendices shall take place only in written form by contacting the Coordinator of the Jury electronically by e-mail: smerlis@metukonkurss.lv .
- 2.5. Questions about the requirements of the Brief (and its appendices) regarding the development and submission of an Idea Proposal, according to the procedures specified in Clause 2.4 to the Brief, Participants can submit until June 10th, 2024. The Coordinator of the Jury provides answers to the relevant questions within 3 (three) business days by publishing the question and answer on the website <https://smerlis.metukonkurss.lv/>.

- 2.6. Participants are obliged to regularly follow the information updates about the Competition published on the Competition website <https://smerlis.metukonkurss.lv/>.

3. REMUNERATION AND PRIZE MONEY

- 3.1. The total amount of prize money of the Competition: EUR 33,000.00 (thirty-three thousand EUR, 00 cents) excl. VAT, where:
- 3.1.1. for the first-place winner – 20 000 EUR (twenty thousand EUR, 00 cents);
 - 3.1.2. for the second-place winner – 8 000 EUR (eight thousand EUR, 00 cents);
 - 3.1.3. for the third-place winner – 5 000 EUR (five thousand EUR, 00 cents).
- The Jury may additionally award one or more money prizes for the originality of the Idea up to EUR 7000 (seven thousand EUR, 00 EUR cents).
- 3.2. The Jury has the right to decide on changes in the distribution of prizes and the amount of the particular prize in case if it is justified by the number of Idea Proposals submitted, their quality or other, professionally justified, considerations while retaining the total amount of the prize money (on the condition that at least three Participants take part in the Competition).
- 3.3. If the Jury has chosen multiple winners, it may, at its discretion, distribute the prize money proportionally among the winners.
- 3.4. The cash prize is paid out within 14 (fourteen) days after the confirmation and announcement of the Competition results, and after receiving the respective invoice duly drawn up by the awarded Participant, by transferring the relevant amount to the Participant's account specified in the invoice as mentioned above and opened in one of the banks in the European Union.

4. THE CONTENT AND PRESENTATION OF THE IDEA PROPOSAL

- 4.1. The Idea Proposal must be submitted in one closed package, on which the title of the Competition "Concept of the territory development in Šmerlis" as well as the motto – a combination of letters and numbers, which must not give any indication of the author(s) of the Idea Proposal to ensure the Participant's anonymity.
- 4.2. The package of the idea Proposal must be securely closed, any markings or logos identifying the Participant are not allowed. All texts must be in block letters, without any elements that could reveal the identity of the Participant.
- 4.3. The package of the Idea Proposal should consist of 2 (two) parts:
- 4.3.1. Idea Proposal corresponding to the requirements set out in this Brief (including its appendices);
 - and
 - 4.3.2. the disclosure of the motto and the Participant's application form in the Competition filled out by the Participant in line with Appendix 2 and 3.
- 4.4. The disclosure of the motto must be placed in a closed envelope or package, in addition to requirements specified by Clause 4 (1) to the Brief containing the following indication: "MOTTO DISCLOSURE".
- 4.5. The submitted Idea Proposal and the materials attached to it and its explanatory note must not contain any indication to the Participant, nor any markings identifying the Participant or the author of the specific work. All copyright references must include the motto instead of the Participant. If such markings are found on the submitted package, it shall be returned to the Participant in an unopened form.
- 4.6. All submitted documents must be in Latvian and English, or only in English. If the Idea Proposal is submitted in Latvian, then an explanatory description must be in Latvian and English.
- 4.7. The Idea Proposal must meet the following requirements:

- 4.7.1. the proposed solutions have been developed taking into account the data provided by the Commissioner within the framework of the Competition, including the Brief and its appendices (including Designing Program);
 - 4.7.2. the concept is based on the most desirable and best liveable urban environment for residents of different ages, cultural backgrounds, and income levels, where people come first;
 - 4.7.3. the proposed solutions are aesthetic, offer a warm, welcoming, and cozy environment, and fit into the urban landscape of Šmerlis;
 - 4.7.4. the Idea Proposal has been developed under the applicable laws and regulations of the Republic of Latvia and the European Union.
- 4.8. The Idea Proposal must contain:
- 4.8.1. A0 (841 mm x 1190 mm size) horizontally oriented panels with graphic materials on light foam boards. The motto should be indicated in the upper right corner of the panel. Below the symbols of the motto, it is recommended to leave a space for the layout of the panels. It is recommended to use panels not thicker than 5 mm.
 - 4.8.2. The graphic material must be designed on A0 format pages, with the following information:
 - 1) Schemes of traffic flows (including those of pedestrians and cyclists), greenery and building structures of the Competition project and study area in scale 1:2000,
 - 2) Master plan of the territory of the Competition project in scale 1:500 with:
 - a) the ground floor plans of designed buildings, indicating the zoning and the sequence of development stages' implementation;
 - b) organization of transport, bicycle and pedestrian flows;
 - c) car parking solutions;
 - d) the landscape concept for the open public space;
 - e) building parameters.
 - 3) ground floor planning schemes of the proposed buildings in scale 1:250 with the names of rooms/functions, the foreseen number of apartments of each building and their estimated area,
 - 4) schemes of typical sections of the proposed building volumes in scale 1:250 with height marks;
 - 5) analysis of the shading of the proposed building concept;
 - 6) a minimum of 3 (three) visualizations of the future vision, providing the synthesis of the Idea Proposal in the context of the existing urban environment, guided by the main view perspectives and an overview from a 'bird's eye view'.
 - 4.8.3. The bound document in A3-size (420 mm x 297 mm) in 2 (two) copies which includes
 - 1) a brief explanatory note of the proposed urban planning concept, zoning, architectural and functional design;
 - 2) stages of the designed implementation with the logistics of the created territory's infrastructure and the characteristics of the proposed construction volumes (number of apartments, range of service functions, indicative area and number of units);
 - 3) in the explanatory note must indicated the building parameters of the Competition object (according to the Terms of use and development of the territory in Riga):

- a) gross floor area/GFA (m², is the total floor area contained within the building measured to the external face of the external walls);
 - b) gross internal area/GIA (m², the floor area (bruto) contained within the building measured to the internal face of the external walls);
 - c) the planned square meters (bruto) of each stage (m²);
 - c) the cubic capacity of buildings (m³);
 - d) number of parking lots (pcs.);
 - e) the number of bicycle stands (pcs.);
 - 4) parameters of the proposed building stages (see the .xlsx table in the Designing program Appendix);
 - 5) Scaled-down colour reproductions of the panels.
- 4.8.4. One USB memory stick with:
- 1) pictures of all A0-size panels with 300dpi resolution in A0-size in two formats – as PDF and JPG files;
 - 2) the bound document including all graphical materials required to show the Idea Proposal of the project with 300dpi resolution in A3-size in two versions – as .pdf file and .jpg file,
 - 3) the document must have a descriptive name;
 - 4) 3D model in global coordinates of the Competition object in .ifc format (LOD 200), reflecting the inner structure of the ground floor and indicating materials used in the model;
 - 5) Parameters of the proposed construction stages in .xlsx format (see Designing program appendix);
 - 6) visualization(s) for publication at the discretion of the author.
- 4.9. Competition participants before submitting the Idea Proposal have to be aware of the functionality and anonymity of the digital files All 3D models must be usable and transferable to third parties. The 3D model must meet the above requirements.
- 4.10. The Idea Proposal must be developed in line with the Brief (including its appendices) that the Jury has a complete picture of the proposed solutions.

5. SUBMISSION OF IDEA PROPOSALS

- 5.1. The Idea Proposals, developed under the requirements of the Brief must be submitted in one copy to the Coordinator of the Jury by June 21, 2024, at 4:00 p.m. (EET) in Riga, at the Association of Latvian Architects, Torņa iela 11.
- 5.2. The Commissioner may, at its discretion, refuse to accept the Idea Proposal if it has not been submitted under the procedures specified in the Brief, or has not been designed in such a way as to ensure the Participant's anonymity until the opening of proposals, or has been submitted after the specified deadline.
- 5.3. If the Idea Proposal is sent by post or by courier, then the date and time indicated on the postmark or other dispatch notification will be considered as the moment of submission. Idea Proposals will be opened no earlier than 3 (three) business days after the deadline specified in Clause 1.4 of the Brief to ensure receipt of offers sent by mail. the Participant shall assume the risk and ensure safe receipt of the Idea Proposal by the Commissioner at the address indicated in Clause 5.1 to the Brief. The Participant shall bear all costs related to the delivery of the Idea Proposal to the Commissioner.
- 5.4. The Coordinator of the Jury registers the submitted Idea Proposals in the order of their submission, indicating the date and time of their receipt and the motto and ensuring the storage of the Idea Proposals. A mark is made on the Idea Proposal package without opening it, indicating the date of receipt and the registration

number. The Participant can receive confirmation that the Idea Proposal has been submitted.

- 5.5. The submission of the Idea Proposal is an expression of the Participant's free will; therefore, regardless of the Competition results, the Commissioner shall not assume any responsibility for the expenses incurred by the Participant related to the preparation and submission of the Idea Proposal for the Competition.

6. REQUIREMENTS TO PARTICIPANTS AND DOCUMENTS TO BE SUBMITTED AS A PART THE IDEA PROPOSAL

- 6.1. For the sake of clarity, it is expected that the Idea Proposal will be elaborated by the creative team, involving at least one architect, a landscape architect, and an urban planner, but it is not mandatory.
- 6.2. The Participant of the Competition may rely on the capacity of another person to meet the professional qualification requirements. In that case, he/she must submit a confirmation or agreement of the relevant person that the necessary resources have been made available to the Participant of the Competition.
- 6.3. The Participant prepares and applies to participation in the Competition:
 - 6.3.1. the application filled in according to Appendix 3 to the Brief to take part in the Competition signed by the Participant or Participant's representative who has a right of representation or an authorized person;
 - 6.3.2. a document (the original or a copy certified by the Participant) confirming a right of representation of a person who signs the competition documents on the Participant's (legal person's) behalf; If the application has been signed by a person authorised by the Participant's representative with the right of representation, an appropriate power of attorney (the original or a copy certified by the Participant) must also be enclosed to the application.
 - 6.3.3. if the Participant is an association of persons and the right of representation has not been stipulated in the agreement of the association of persons or a power of attorney has not been issued, the original of the application must be signed by a representative of each person included in the association of persons with the right of representation.
- 6.4. The participant must be registered in the commercial register of Latvia or an equivalent register in foreign countries if the laws of the relevant country provide for it.
- 6.5. The Participant must be registered in the Register of Building Merchants or in the relevant professional activity registration institution in foreign countries under the laws and regulations of the relevant country. If the Participant is an association of persons, then the mentioned requirement applies to the member or subcontractor of the partnership or association that will perform the design work.
- 6.6. The Participant is aware and guarantees that it has all the necessary information and means for the proper development and submission of the Idea Proposal per the rules, conditions, and requirements outlined in this Brief.

7. COMPETITION PROCEDURE AND EVALUATION CRITERIA

- 7.1. The Coordinator of the Jury opens in a closed session the submitted Idea Proposal packages in the order of their submission.
- 7.2. First of all, the submitted Idea Proposals are reviewed by the Technical Commission. The Technical Commission prepares an opinion on the compliance of the submitted Idea Proposals with the technical requirements specified in the Brief (as well as in the Designing Program), which is submitted to the Jury Commission. This opinion is analytical and informative, it does not provide an evaluation of the Idea Proposal from the architectural vision and urban environment aspects.
- 7.3. The Jury shall examine all submitted Idea Proposals, corresponding to the requirements of the Brief.

- 7.4. The members of the Jury and the Coordinator of the Jury do not have the right to obtain the status of the Participants. The jury evaluates all submitted Idea Proposals and decides in a closed session, choosing the winner. The Jury can perform a preliminary, qualitative selection of Idea Proposals, later on examining and evaluating in detail only moderately good and good Idea Proposals.
- 7.5. The members of the Jury evaluate each Idea Proposal individually. After summarizing the individual evaluations of the members of the Jury, the Jury prepares the overall evaluation of the Competition and approves the opinion for each Idea Proposal, stating:
 - 7.5.1. information about the evaluated Idea Proposals;
 - 7.5.2. a summary of the individual assessment of the members of the Jury on each Idea Proposal;
 - 7.5.3. report of the Technical Commission experts;
 - 7.5.4. the decision on the distribution of the prize fund;
 - 7.5.5. A recommendation addressed to the Commissioner regarding the further use of Idea Proposals
 - 7.5.6. The individual opinion of a member of the Jury if he/she disagrees with the general opinion of the Jury.
- 7.6. The Jury evaluates the Idea Proposals according to the following evaluation criteria:
 - 7.6.1. the urban planning concept of the Competition territory and its compliance with the peculiarities of the urban environment, including the organization of transport flows,
 - 7.6.2. Integration of building volumes into the urban planning landscape and provision of urban environment requirements, including:
 - 7.6.2.1. compliance of the Idea Proposal with the indicators determined by the Terms of use and development of the territory in Riga, as well as with the Commissioner's requirements, stipulated by this Brief (as well as by the Designing Program);
 - 7.6.2.2. compliance of the Idea Proposal with the urban environment quality requirements;
 - 7.6.2.3. integration of the proposed building volumes into the scale of the urban environment, according to the characteristic viewpoints, innovativeness, and originality of the architectural idea;
 - 7.6.3. The creation of public outdoor space and the quality of environmental accessibility conditions, incl. rational use of the territory of the Competition object, compliance with the Brief (including the Designing Program), namely:
 - 7.6.3.1. compliance of functionality and zoning with the intended use of buildings;
 - 7.6.3.2. logistics on the division of territory development into stages;
 - 7.6.3.3. rationality of parking solutions in buildings and territory;
 - 7.6.4. Other specific criteria at the discretion of the Jury (including sustainable and energy-saving solutions, technical quality, social and economic potential, etc.).
- 7.7. The Jury respects the anonymity of the authors of Idea Proposals and mottoes until the decision is made. If the Jury finds markings on the Idea Proposal or the materials attached to it, that could identify the Participant in any way, the Jury has the right to exclude the Idea Proposal from further evaluation, making a note about it in the Jury decision (protocol).

- 7.8. The expected deadline for the decision of the Jury – not later than 4 weeks after the deadline for submission of Idea Proposals, specified in Clause 5 (1) of the Brief. The coordinator of the Jury publishes the results of the Competition within 2 weeks after the decision of the Jury is made on the website <https://smerlis.metukonkurss.lv/>.
- 7.9. If the Jury does not recognize any Idea Proposal as feasible, it will not award the first place. The jury also has the right not to choose a winner if none of the submitted Idea Proposals meet the requirements of the Brief.
- 7.10. The Jury can invite an expert/s with the right of an advisor to evaluate the Idea Proposals. Experts and the Coordinator of the Jury do not take part in making decisions about the distribution of awarded places.
- 7.11. The decision of the Competition results can be made by the Jury if no less than two-thirds of the Jury members participate in its meeting.
- 7.12. The Jury makes its decision in an open vote, determining the winner. Decisions are made by the Jury by a simple majority vote. Each Jury member has one vote. If the number of votes is divided equally, the vote of the Chairman of the Jury is decisive. The decision of the Jury is recorded by the Coordinator of the Jury in the meeting minutes, afterwards signed by all present Jury members.
- 7.13. After the Jury decides on the award-winning Idea Proposals, the Chairman of the Jury opens the envelopes of the prize-winners with the Participant's documents (disclosure of the mottoes), checks their compliance with the Brief, deciphers the mottoes and announces the names of the winning authors. All present Jury members sign a paper with the award-winning Idea Proposal's motto and information about its author
- 7.14. The Coordinator of the Jury shall display in the minutes the transcript(s) of the winning motto(es) and the author(s) of the award-winning Idea Proposal(s).
- 7.15. If deficiencies or inconsistencies with the Brief are found in the award-winning Participant's application documents or the qualification requirements, the Jury decides on the possibility of eliminating these deficiencies either awards the next author of the Idea Proposal with the highest rating.
- 7.16. After the meeting of the Jury, the Coordinator of the Commission prepares a competition report, to which is attached the opinion of the Jury and which contains:
 - 7.16.1. A description and the aim of the competition;
 - 7.16.2. the name, address and other details of the Commissioner if necessary;
 - 7.16.3. information about the Competition participants;
 - 7.16.4. information about the composition of the Jury and Jury's opinion;
 - 7.16.5. information about the winners and the decision on distribution of the prizes.
- 7.17. To a participant who is not a prize winner, the Coordinator of the Jury shall, upon request, return the submitted Idea Proposal materials within 10 (ten) days after receiving such a request and publishing the results of the Competition. If the Participant does not arrive after the submitted Idea Proposal materials within 2 (two) months after the publication of the Competition results, the submitted Idea Proposal materials will be destroyed.

8. COPYRIGHT

- 8.1. The prize-winning Participants who have received remuneration at the moment of the Idea Proposal submission shall transfer without additional remuneration to the Commissioner's ownership the developed Idea Proposals (visual illustration of the proposal (panels), including all digital materials related to the proposal) and all economic rights of the author(s) of the Idea Proposal (except the rights specified in Section 15(1)(11) of the Copyright Law) regarding the publication and use of the Idea Proposal at any time, in any place and for any purposes. The author's moral rights shall be retained under the applicable laws and regulations of the Republic of Latvia.

- 8.2. Award-winning project Participants are obliged to ensure that all components of the Idea Proposal created during the Competition have been legally obtained or used for the creation of the Idea Proposal and will not cause additional costs to the Commissioner. The award-winning Participants of the Idea Proposal ensure that all components of the Idea Proposal are transferred to the Commissioner in such an amount that the Customer will not be prevented from holding open design contests for separate implementation rounds in connection with the Idea Proposal.
- 8.3. The Commissioner has the right to use individual ideas/solutions of the award-winning Participants in the further development of the Competition Object/its part, which are agreed in writing with the Author under the following conditions:
 - 8.3.1. The author of the Idea Proposal is not entitled to and cannot claim any remuneration for providing such approvals;
 - 8.3.2. the Author may not, for unreasonable and insignificant reasons, refuse to provide approvals for amendments or additions to the Idea Proposal;
 - 8.3.3. The author must provide written approvals of amendments or additions to the Idea Proposal as soon as possible, taking into account the extent of the approval, but no later than within two weeks after receipt of the relevant request for approval.
- 8.4. If, during the implementation of the award-winning Idea Proposal, the Participant uses his/her moral rights under Section (14)(1)(3) of the Copyright Law, as a result of which the Commissioner has incurred losses, the Author shall compensate the Commissioner for losses
- 8.5. If any third parties make any objections and/or claims concerning the copyright to Idea Proposals, all liability for infringement or violation of such copyright, including legal costs and attorneys' fees, shall be born and reimbursed by the Participant (the Author) who had submitted the respective Idea Proposal.

9. PROCESSING OF PERSONAL DATA OF NATURAL PERSONS

- 9.1. The provisions of this section shall determine the procedure for processing personal data of natural persons in cases where the Competition is subject to Regulation No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons concerning the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – the GDPR).
- 9.2. Personal Data controller – SIA "Greengo";
Personal Data processor – "Latvian Association of Architects" (hereinafter – LAA), on the basis of the concluded agreement 14s/2024 (hereinafter – the Contract).
- 9.3. The Processor of Personal Data performs the processing of personal data in the interests and on behalf of the Personal Data Controller in accordance with the provisions of the laws and regulations of the Republic of Latvia and the Regulation, only for the implementation of the Agreement and only for the scope and purpose specified in the Agreement, i.e., ensuring the implementation of an International Competition of architectural Ideas.
- 9.4. The purpose for the processing of personal data – the data of natural persons indicated in the documents submitted for the Competition will be processed as part of the evaluation of Participants' proposals, conclusion and performance of the contract, keeping of evidence of the legality of the Competition under the laws and regulations.
- 9.5. The legal basis for processing – Article 6(1)(b)(c) and (f) of the GDPR.
- 9.6. Transfer of personal data to a third country (outside the EU/EEA) or an international organisation is not intended.
- 9.7. Data sources are the Register of Enterprises of the Republic of Latvia, the Building Information System, foreign competent authorities, and the Participant of the Competition.

- 9.8. The Participant of the Competition shall ensure that"
- 9.8.1. that for the processing of data of all natural persons indicated in their proposal (including members of all associations of persons, regardless of the legal nature of their mutual relations, as well as all specialists, employees, contact persons of subcontractors, if involved, etc.) of all subcontractors, if any, which will be carried out by the Commissioner in the Competition, the legal basis for the processing of personal data in accordance with the procedures specified in regulatory enactments is ensured;
- 9.8.2. informing all natural persons indicated in their offer (including all members of the association of persons regardless of the legal nature of the mutual relationship, as well as all subcontractors, if any, specialists, employees, contact persons, etc.) about the intended processing of personal data, which will be carried out by the Commissioner in the Competition;
- 9.8.3. informing all natural persons indicated in its offer (including from all members of the association of persons regardless of the legal nature of the mutual relationship, as well as specialists, employees, contact persons, etc.) of all subcontractors, if any, about the rights of a natural person in data processing by the Personal Data Controller.
- 9.9. If the Participant, when submitting the Proposal, has not submitted the necessary information to the extent specified in this Regulation – it may be considered that the Participant and its Proposal do not meet the requirements of the Competition and may be excluded from further participation in the Competition.
- 9.10. Contacts:
- 9.10.1. Personal Data controller and its contact details: Limited Liability Company "Greengo", Strēlnieku iela 8-2, Rīga, LV-1001, Phone: +372 5530528, e-mail: marianne@invego.ee
- 9.10.2. Personal Data processor and its contact details: Society "Latvian Association of Architects", Torņa iela 11, Rīga, LV 1050, e-mail: latarh@latarh.lv, Phone: +371 20028097.

10. FINAL PROVISIONS

- 10.1. All disputes related to the Competition are resolved in the competent court of the Republic of Latvia (determined by the address of the Competition Object) under the laws and regulations of the Republic of Latvia.
- 10.2. By submitting Idea Proposals, the Participants are deemed to have agreed to all the terms and conditions of the Competition (including those outlined in these Regulations) and are responsible for the truthfulness of the information provided in the Idea Proposal.
- 10.3. The Commissioner has the right to publish the Idea Proposals (including any part thereof) and hold an exhibition or public discussion. It is considered that by submitting the Idea Proposal, the Participant has agreed to the announcement of the Idea Proposal (first public release). The exhibition and/or the public discussion on Idea Proposals are organized after the announcement of the Jury's decision. The Participant may publish the Idea Proposal (including any part thereof) after the announcement of the Jury's decision on his/her website and/or in other marketing materials.

11. APPENDICES TO THE BRIEF

The following appendices are integral parts to the Brief:

- 11.1. Appendix No. 1 Designing Program of the Competition;
- 11.2. Appendix No. 2 Motto disclosure template of the Brief;
- 11.3. Appendix No.3 Participant's application template in the Competition;
- 11.4. Appendix No. 4 Appendix No. 4 List of the competition's additional information.

(TEMPLATE)

THE DISCLOSED MOTTO OF THE SKETCH DESIGN

SIA "Greengo",
Registration. No. 50203405351,
Strēlnieku iela 8-2, Rīga,
LV-1001, Latvia

INTERNATIONAL IDEA COMPETITION

"CONCEPT OF THE TERRITORY DEVELOPMENT IN ŠMERLIS"

/place/, /year/. /date/. /month/

We, herebyhereby, declare that the author of the Idea proposal with the motto < motto > is:

/The name of the Participant of the Competition, or the name of a member of an association of persons (if the Participant is an association of persons), or the name and surname (if the relevant member of an association of persons is a natural person)/
/Registration number or personal identity number/
/Address/
/E-mail address/

All information provided in the document is true and genuine.

Signature: _____
(full name and surname, position)
/place, date, month, year/

APPLICATION FOR PARTICIPATION IN AN INTERNATIONAL IDEA COMPETITION

“CONCEPT OF THE TERRITORY DEVELOPMENT IN ŠMERLIS”

_____ /MOTTO/

1. Participant:

Name and surname of the Participant:	
Registration number and date:	
Legal address:	
Mailing address:	
Phone:	
E-mail address:	

By submitting this application we express our intention to participate in the International Idea competition „**CONCEPT OF THE TERRITORY DEVELOPMENT IN ŠMERLIS**“, and hereby we confirm that:

- 1.1. we agree to the provisions of the Brief (including, but not limited to, the essential terms of the contract specified in the Brief) and guarantee the fulfilment of the requirements of the Brief. The provisions of the Competition are clear and understandable.;
 - 1.2. we guarantee that no third party copyright objects have not been used in the development of the Idea Proposal. In case if the submitted Idea Proposal includes copyright objects of third persons, an agreement in writing has been concluded with these third persons on the use of their works in the submitted Idea Proposal, and that all author's economic rights (except for the rights under Section 15(1)(11) of the Copyright Law) to such works will be transferred without limitation to the Commissioner and that these third persons will not raise material or any other claims against the Commissioner regarding the violation of copyright. Otherwise we undertake to cover losses incurred by the Commissioner related to potential violation of the author's personal and material rights.;
 - 1.3. in case if third persons raise any claims concerning copyright or violation thereof against the Commissioner in relation to the submitted Idea Proposal, we undertake to act immediately and without extra remuneration to protect the Commissioner against any such claims;
 - 1.4. by signing this application, the author/authors of the Idea Proposal transfer(s) to the Commissioner the author's material rights referred to in Section 15(1) of the Copyright Law of the Republic of Latvia (except for the rights under Section 15(1)(11) of the Copyright Law), including, but not limited to the right to announce and publish the Idea Proposal submitted for the Competition. This declaration is valid, if the respective Idea Proposal receives an award in the Competition.
 - 1.5. when developing the Idea Proposal, the requirements of the legal acts and standards of the Republic of Latvia have been observed, and the Idea Proposal has been developed in line with the legal provisions of the Republic of Latvia and the European Union;
 - 1.6. all the documents and information submitted in the Competition are true and genuine, and there will be no obstacles to their verification;
 - 1.7. if the right to conclude the contract will be granted, the performance of the contract will be entrusted to the specialists indicated at the Competition, who were evaluated against the requirements of the Competition Brief;
 - 1.8. in case of awarding the contract, there will be professional civil liability insurance for the performance of the particular contract, which will comply with the requirements set out in the Competition Brief;
 - 1.9. he/she is informed and knows that the Commissioner will process the personal data included in the application and qualification documents to the extent necessary for the purpose of personal data processing, i.e. in order to perform the necessary actions for the running of the Competition and the execution of the contract in case it is concluded;
 - 1.10. for the processing of data of all natural persons (including all members of the association of persons regardless of the legal nature of their mutual relations, as well as all subcontractors, if any, specialists, employees, contact persons, etc.) included in his/her proposal whose personal data will be processed by the Commissioner during the Competition and during the performance of the contract, if a contract is concluded with the Participant, the legal basis for the processing of personal data is provided in accordance with the procedures specified in legal acts.
2. We will be represented in the negotiations with the Commissioner by, and in case a decision is made to conclude a contract with us for the development and author's supervision of the construction design, the contract will be concluded on our behalf by:

<p>The name of the Participant of the Competition, or the name of a member of an association of persons (if the Participant is an association of persons), or the name and surname (if the relevant member of an association of persons is a natural person):</p>	
<p>Registration No:</p>	
<p>Contact address for announcement of results</p>	

Signature: _____
 (full name and surname, position)
 /place, date, month, year/